401K Contribution Accelerator

Visit <u>Empower website</u> or call 1-855-756-4738 for help with managing your account and answering your questions Monday through Friday, 8 a.m. to 10 p.m. ET and Saturdays, 9 a.m. to 5:30 p.m. ET.

Step 1: Log into Your Account at: empowermyretirement.com

Step 2: Click on Account from the top banner then select Contributions.

You will have the option to Add or Edit your Auto Increase

Step 3: To add auto-increase, select "Add Auto Increase" and enter your preferences then select Save.

My Contributions									
	Contribution	Туре							
	10%	Before-Tax	Add Auto Increase	Edit					
	10%	Before Tax Bonus		Edit					
Auto Increase Before-Tax									
	Automatically increase my contri	ibution by	% per year until it reaches						
			<u>Cancel</u> Save	I					

Auto-increase will continue every year on January 1 until you decide to opt out.

Step 4: To opt out, click on your current election, then check the box for **Delete Auto Increase.** Select **Delete**.

Auto Increase Before-Tax								
Automatically inc	crease my contribution by	1	% per year u	ntil it reaches				
25 %	6 starting approximately	01/09/2024						
	✓ Delete Auto Increase		Cancel	Delete				